

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, November 25, 2020  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Cameron Cardinal	Councillor
David Driedger	Councillor
Eric Jorgensen	Councillor (joined the meeting via teleconference at 11:00 a.m. and in-person at 12:15 p.m.)
Anthony Peters	Councillor
Ernest Peters	Councillor
Lisa Wardley	Councillor (teleconference, left the meeting at 3:20 p.m.)

**REGRETS:**

**ADMINISTRATION:**

Len Racher	Chief Administrative Officer
Carol Gabriel	Deputy Chief Administrative Officer/ Recording Secretary
Fred Wiebe	Director of Utilities
Don Roberts	Director of Community Services
Jennifer Batt	Director of Finance
Byron Peters	Director of Planning and Development
Caitlin Smith	Manager of Planning and Development

**ALSO PRESENT:** Members of the public

Minutes of the Regular Council meeting for Mackenzie County held on November 25, 2020 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Knelsen called the meeting to order at 10:00 a.m.

Reeve Knelsen recessed the meeting at 10:00 a.m. due to technical difficulties and reconvened the meeting at 10:15 a.m.

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**AGENDA:**

**2. a) Adoption of Agenda**

**MOTION 20-11-738**

**MOVED** by Councillor Cardinal

That the agenda be approved with the following additions:

17. a) Council Self-Evaluation

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. a) Minutes of the November 10, 2020 Regular Council Meeting**

**MOTION 20-11-739**

**MOVED** by Councillor Braun

That the minutes of the November 10, 2020 Regular Council Meeting be adopted as presented.

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. b) Minutes of the November 18, 2020 Budget Council Meeting**

**MOTION 20-11-740**

**MOVED** by Councillor Bateman

That the minutes of the November 18, 2020 Budget Council Meeting be adopted as presented.

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. c) Business Arising out of the Minutes**

None.

**DELEGATIONS:**

**4. a) Helix Engineering Ltd.**

Presentation by Helix Engineering Ltd. on the La Crete North Sanitary Trunk Sewer, La Crete North Storm, and the La Crete South Sanitary Trunk Sewer design reports.

Councillor Jorgensen joined the meeting at 11:00 a.m.

**UTILITIES:**

**12. a) La Crete North Sanitary Trunk Sewer – Design Report**

**MOTION 20-11-741**

**MOVED** by Councillor Bateman

That the La Crete North Sanitary Trunk Sewer - Design Report prepared by Helix Engineering Inc., dated November 16, 2020 be approved.

**CARRIED**

**MOTION 20-11-742**      **MOVED** by Councillor Wardley

That Administration be authorized to proceed in developing an Offsite Levy Bylaw for the benefitting area of the La Crete North Sanitary Trunk Sewer, for the purpose of recovering all costs associated with the improvements.

**CARRIED**

**MOTION 20-11-743**      **MOVED** by Councillor Braun

That Administration proceed with exploring opportunities in seeking financial assistance from senior level governments for the La Crete North Sanitary Trunk Sewer.

**CARRIED**

**MOTION 20-11-744**      **MOVED** by Councillor E. Peters

That Administration be authorized to proceed with an application for funding under the Alberta Municipal Water/Wastewater Partnership Program for the "La Crete North Sanitary Trunk Sewer Project".

**CARRIED**

**UTILITIES:**                      **12. b) La Crete North Storm – Design Report**

**MOTION 20-11-745**      **MOVED** by Councillor Braun

That the La Crete North Storm Design Report prepared by Helix Engineering Inc., dated November 18, 2020 be approved.

**CARRIED**

**MOTION 20-11-746**      **MOVED** by Councillor Driedger

That administration seek grant funding opportunities to offset the costs for the La Crete North Storm Design Report prepared by Helix Engineering Inc., dated November 17, 2020.

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**CARRIED**

**UTILITIES:** 12. c) La Crete South Sanitary Trunk Sewer – Design Report

**MOTION 20-11-747** **MOVED** by Councillor A. Peters

That the La Crete South Sanitary Trunk Sewer Design Report prepared by Helix Engineering Inc. be approved as amended.

**CARRIED**

**MOTION 20-11-748** **MOVED** by Councillor Wardley

That Administration proceed in developing an offsite levy bylaw for the benefitting area of the La Crete South Sanitary Trunk Sewer for the purpose in recovering all costs associated with the sanitary sewer trunk improvements.

**CARRIED**

Reeve Knelsen recessed the meeting at 11:42 a.m. and reconvened the meeting at 11:53 a.m.

**DELEGATIONS:** 4. b) Fort Vermilion RCMP – Crime Statistics

**MOTION 20-11-749** **MOVED** by Councillor Cardinal

That the RCMP crime statistics reports be received for information.

**CARRIED**

Reeve Knelsen recessed the meeting at 12:07 p.m. and reconvened the meeting at 12:39 p.m.

Councillor Jorgensen joined the meeting in person at 12:15 p.m.

**TENDERS:** 5. a) None

**PUBLIC HEARINGS** 6. a) None

**GENERAL REPORTS:** 7. a) None

**AGRICULTURE** 8. a) None

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**SERVICES:**

**COMMUNITY  
SERVICES:**

**9. a) Waste Transfer Station Caretaker Insurance**

**MOTION 20-11-750**

**MOVED** by Councillor Jorgensen

That the waste transfer station caretaker insurance be TABLED to the next meeting.

**CARRIED**

**FINANCE:**

**10. a) La Crete Community Equine Centre – Richardson International Ltd. Grant**

**MOTION 20-11-751**  
Requires 2/3

**MOVED** by Councillor Driedger

That the 2020 operating budget be amended to include \$15,000 for the La Crete Community Equine Centre towards their skid steer project, with funding coming from Richardson International Ltd.

**CARRIED**

**FINANCE:**

**10. b) Expense Claims – Councillors**

**MOTION 20-11-752**

**MOVED** by Deputy Reeve Sarapuk

That the Councillor expense claims for October 2020 be received for information.

**CARRIED**

**FINANCE:**

**10. c) Expense Claims – Members at Large**

**MOTION 20-11-753**

**MOVED** by Deputy Reeve Sarapuk

That the Member at Large Expense Claims for October 2020 be received for information.

**CARRIED**

**FINANCE:**

**10. d) Financial Reports – January 1, 2020 to October 31, 2020**

**MOTION 20-11-754**

**MOVED** by Councillor Braun

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That the financial reports for January to October 2020 be received for information.

**CARRIED**

**FINANCE:** 10. e) **Cheque Registers – November 9 – November 19, 2020**

**MOTION 20-11-755** **MOVED** by Deputy Reeve Sarapuk

That the cheque registers from November 9 – November 6, 2020 be received for information.

**CARRIED**

**OPERATIONS:** 11. a) **None**

**PLANNING AND DEVELOPMENT:** 13. a) **Bylaw 1205-20 Land Use Bylaw Amendment to Create a Zoning Overlay to Regulate Development in the Area Surrounding Mackenzie County Airports**

**MOTION 20-11-756** **MOVED** by Councillor Driedger

That first reading be given to Bylaw 1205-20 being a Land Use Bylaw Amendment to Create a Zoning Overlay to Regulate Development in the Area Surrounding Mackenzie County Airports, subject to public hearing input.

**CARRIED**

**PLANNING AND DEVELOPMENT:** 13. b) **Policy DEV006 Antenna System Siting Protocol**

**MOTION 20-11-757** **MOVED** by Councillor Braun

That Policy DEV006 Antenna System Siting Protocol be amended as presented.

**CARRIED**

**PLANNING AND DEVELOPMENT:** 13. c) **106 Street Extension (La Crete)**

**MOTION 20-11-758** **MOVED** by Councillor Bateman

That the Developer be required to pay the cost of construction for

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the 106 Street extension in the Hamlet of La Crete.

**CARRIED**

**PLANNING AND  
DEVELOPMENT:**

**13. d) Offsite Levy Fees – Infrastructure Improvements**

**MOTION 20-11-759**

**MOVED** by Councillor Braun

That administration proceed with developing consolidated offsite levy bylaws on a per improvement basis.

**CARRIED**

**ADMINISTRATION:**

**14. a) Bylaw 1204-20 Procedural Bylaw**

**MOTION 20-11-760**

**MOVED** by Councillor Jorgensen

That Mackenzie County consider further options for sharing proceedings with the public including electronic means.

Councillor Jorgensen requested a recorded vote.

In Favour

Councillor Jorgensen  
Councillor Cardinal  
Councillor Wardley  
Councillor Bateman

Opposed

Councillor E. Peters  
Councillor Driedger  
Reeve Knelsen  
Councillor A. Peters  
Deputy Reeve Sarapuk  
Councillor Braun

**DEFEATED**

**MOTION 20-11-761**

Requires 2/3

**MOVED** by Deputy Reeve Sarapuk

That first reading be given to Bylaw 1204-20 being the procedural bylaw for Mackenzie County.

**CARRIED**

**MOTION 20-11-762**

Requires 2/3

**MOVED** by Councillor Braun

That second reading be given to Bylaw 1204-20 being the procedural bylaw for Mackenzie County.

**CARRIED**

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**MOTION 20-11-763**  
Requires Unanimous

**MOVED** by Councillor Wardley

That consideration be given to go to third reading of Bylaw 1204-20 being the procedural bylaw for Mackenzie County, at this meeting.

**CARRIED UNANIMOUSLY**

**MOTION 20-11-764**  
Requires 2/3

**MOVED** by Councillor Bateman

That third and final reading be given to Bylaw 1204-20 being the procedural bylaw for Mackenzie County.

**CARRIED**

**ADMINISTRATION:**

**14. b) La Crete Agricultural Society – Request for Letter of Support**

**MOTION 20-11-765**

**MOVED** by Councillor E. Peters

That a letter of support be provided to the La Crete Agricultural Society for their Heritage Preservation Partnership Program grant application to assist with the publication costs of the La Crete *Then & Now, the History of La Crete* books.

**CARRIED**

**ADMINISTRATION:**

**14. c) Caribou Update**

**MOTION 20-11-766**

**MOVED** by Deputy Reeve Sarapuk

That the caribou update be received for information.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS:**

**15. a) Council Committee Reports (verbal)**

**MOTION 20-11-767**

**MOVED** by Councillor Driedger

That the Council Committee Reports be received for information.

**CARRIED**

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**COUNCIL  
COMMITTEE  
REPORTS:**

**15. b) Municipal Planning Commission Meeting Minutes**

**MOTION 20-11-768**

**MOVED** by Deputy Reeve Sarapuk

That the unapproved Municipal Planning Commission meeting minutes of November 12, 2020 be received for information.

**CARRIED**

**INFORMATION /  
CORRESPONDENCE:**

**16. a) Information/Correspondence**

**MOTION 20-11-769**

**MOVED** by Councillor Cardinal

That the information/correspondence items be accepted for information purposes.

**CARRIED**

**MOTION 20-11-770**  
Requires Unanimously

**MOVED** by Councillor Cardinal

That Councillors be authorized to attend the A2A Rail Introductory Conversation in the REDI Region on November 25, 2020.

**CARRIED UNANIMOUSLY**

Reeve Knelsen recessed the meeting at 2:40 p.m. and reconvened the meeting at 2:48 p.m.

**CLOSED MEETING:**

**17. Closed Meeting**

**MOTION 20-11-771**

**MOVED** by Deputy Reeve Sarapuk

That Council move into a closed meeting at 2:48 p.m. to discuss the following:

17. a) Council Self-Evaluation

**CARRIED**

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors Present

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Councillor Wardley left the meeting at 3:20 p.m.

**MOTION 20-11-772**      **MOVED** by Deputy Reeve Sarapuk

That Council move out of a closed meeting at 3:25 p.m.

**CARRIED**

Carol Gabriel, Deputy Chief Administrative Officer/Recording Secretary, rejoined the meeting at 3:25 p.m.

**CLOSED MEETING:**      **17. a) Council Self-Evaluation**

**MOTION 20-11-773**      **MOVED** by Councillor Bateman

That the Council Self-Evaluation discussion be received for information.

**CARRIED**

**MOTION 20-11-774**      **MOVED** by Councillor Bateman

That a letter be sent to Alberta Health Services regarding critical staff shortages in Northwest Alberta.

**CARRIED**

**NOTICE OF MOTION:**      **18. a) None**

**NEXT MEETING  
DATE:**                      **19. a) Next Meeting Dates**

Regular Council Meeting  
December 8, 2020  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**              **20. a) Adjournment**

**MOTION 20-11-775**      **MOVED** by Councillor Jorgensen

That the Council meeting be adjourned at 3:33 p.m.

**CARRIED**

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These minutes were approved by Council on December 8, 2020.

(original signed)

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Joshua Knelsen  
Reeve

(original signed)

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Lenard Racher  
Chief Administrative Officer

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